

LEBANON HOUSING AUTHORITY
DAMAGE / CHARGE LISTING

LABOR CHARGE	\$35.00 per hour
LOCK-OUT FEE AFTER HOURS	\$30.00 per L/O
WINDOW REPAIRS OR REPLACEMENTS	
All Windows	Materials + Labor
Window Stops	\$10.00 each
SCREEN REPAIR OR REPLACEMENT	
Screen Repair	\$35.00 per screen
Screen Replacement	Materials + Labor
CLOGGED TOILETS <i>DUE TO NEGLIGENCE/CARELESSNESS</i>	
<i>During Working Hours</i>	
If no removal necessary	\$15.00
To pull toilet & reinstall	\$40.00
To Replace Toilet due to Damage	Material Cost + Labor
<i>After hours or Weekends</i>	
If no removal necessary	\$15.00 + Labor
To pull toilet & reinstall	\$40.00 + Labor
To Replace Toilet due to Damage	Material Cost + Labor
MISPLACED OR EXTRA KEYS <i>RC, RP, MM, RH & LT</i>	
Replacement chg. for lost or stolen key fobs	\$25.00 per fob
Replacement charge for lost or stolen apt. key	\$15.00 per key
Replacement charge for lost or stolen entrance building key to Lebanon Towers, Maple Manor, Rogers House, & Romano Place	\$15.00 per key
Move-out charge for <u>each</u> key not returned from Original Set	\$15.00 per key
Mailbox Key charge for lost or stolen key	\$6.00 per key
Charge to change locks (payment plan available)	\$75.00

KEYS <i>HEATER LANDING ONLY</i>	
Replacement charge for lost or stolen key fobs	\$25.00 per fob
Replacement charge for lost or stolen apt. key	\$20.00 per key
Replacement charge for lost or stolen entrance building key	\$20.00 per key
Move-out charge for <u>each</u> key not returned from Original Set	\$20.00 per key
Mailbox Key charge for lost or stolen key	\$6.00 per key
Charge to change apartment lockset (payment plan available)	\$75.00 per occurrence
TRASH REMOVAL <i>due to resident negligence/refusal</i>	
Removal of Bulk Item to City Dump	Actual Cost plus Labor
Trash left on the Grounds by Resident	\$35.00/HR Labor
Lawn cleanup due to refusal to cooperate	\$35/Hr Labor
Graffiti Removal from Building	\$35/Hr Labor

OTHER REPAIRS *DUE TO RESIDENT DAMAGES AND NEGLIGENCE*

REPAIR SIDING OR DOWNSPOUTS	Material Cost & Labor
RETRIEVE ITEMS FROM ROOF	
(Residents are strictly prohibited from rooftops)	\$20.00 per occurrence
PLASTER/DRYWALL REPAIRS - (walls and ceilings)	Material Cost & Labor
FLOOR TILE	Material Cost & Labor
VINYL REPLACEMENT	Material Cost & Labor
CEILING TILE	Material Cost & Labor
WINDOW SHADES (NO CHARGE FOR NORMAL WEAR & TEAR)	
<i>For RC, RP, MM, RH, & LT</i>	
Replacement	\$10.00 per shade
Shade brackets	\$4.00 per bracket
Curtain Rod Small	\$10.00 per rod
Curtain Rod Large	\$16.00 per rod
<i>HEATER LANDING SHADES</i>	\$45.00 per Roller Shade
SMOKE DETECTOR (varies based on location)	Actual Material Cost
Strobe Smoke Detectors (varies based on location)	Actual Material Cost

THERMOSTAT	Material Cost & Labor
DAMAGE TO RADIATORS (ROMANO PLACE ONLY)	Material Cost & Labor
DAMAGE TO DOORS	Material Cost & Labor

Exterior Door with Jam	Material Cost & Labor
Exterior Door (Window)	Material Cost & Labor
Interior Door	Material Cost & Labor
Interior Door Jam	Material Cost & Labor
Closet Door	Material Cost & Labor
Any interior Door	Material Cost & Labor

REPLACEMENT LIGHT BULBS BY PROPERTY

MAPLE MANOR:

Kitchen Bulb Replacement	\$4.00 per bulb
Hallway Bulb Replacement	\$5.00 per bulb
Bathroom Bulb Replacement	\$5.00 per bulb
Appliance Bulb Replacement	\$3.00 per bulb

LEBANON TOWERS:

Kitchen Bulb Replacement	\$4.00 per bulb
Living room Bulb Replacement	\$6.00 per bulb
Bathroom Bulb Replacements:	
75 Watt	\$6.00 per bulb
18 & 13 Watt	\$4.00 per bulb
250Watt Heat Lamp Bulb	\$10.00 per bulb
Hallway Bulb Replacement	\$14.00 per bulb
Appliance Bulb Replacement	\$3.00 per bulb

ROGERS HOUSE

Kitchen Bulb Replacement	\$4.00 per bulb
Hallway Bulb Replacement 22 Watt	\$4.00 per bulb
Hallway Bulb Replacement 32 Watt	\$5.00 per bulb
Bathroom Bulb Replacement	\$4.00 per bulb
Appliance Bulb Replacement	\$3.00 per bulb

ROMANO CIRCLE

Kitchen Overhead Light Fixture Replacement Bulb	\$9.00 per bulb
Hallway TCP Bulb Replacement 13 Watt	\$3.00 per bulb
Bathroom Bulb Replacement 20Watt	\$3.00 per bulb

*Barrier Free Units Bathroom Bulb	\$13.00 per bulb
Exterior Entrance Lights Front or Back	\$5.00 per bulb
Kitchen Bulb Replacement Above Sink	\$4.00 per bulb
Plastic Diffuser over Kitchen Sink Light	\$45.00 per cover
Globe over Kitchen Ceiling Light	\$25.00 per globe

ROMANO PLACE

Kitchen Overhead Fixture Replacement Bulb	\$4.00 per bulb
Kitchen Light above Sink	\$6.00 per bulb
Living room Bulb Replacement	\$10.00 per bulb
Bedroom Bulb Replacement	\$6.00 per bulb
Bathroom Overhead Light Fixture	\$6.00 per bulb
Bathroom Light Above Sink	\$5.00 per bulb
Closet Light Fixture	\$5.00 per bulb
Hallway Light	\$5.00 per bulb

LIFE SAFETY

Light Switch	\$2.00 per switch
Light Switch Cover	\$1.00 per cover
Receptacle	\$5.00 per
Receptacle Cover	\$1.00 per cover
Ground Fault	\$10.00
Ground Fault Cover	\$2.00
Blank Cover	\$2.00
Cable hook-up Cover	\$2.00

KITCHEN

Kitchen Ceiling Fan Repair	Material Cost & Labor
Kitchen Ceiling Fan/Light Fixture Replacement	Material Cost & Labor

KITCHEN CABINETS

Door	Materials & Labor based on damage
Shelf	\$10.00 per shelf
Shelf Holder	\$2.00 per clip
Drawer	Materials & Labor based on damage
Blank Front	Materials & Labor based on damage
Knobs	\$2.00 per knob
Hinge	\$5.00 per hinge
Sink	Materials & Labor based on damage

Faucet	Materials & Labor based on damage
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Other Plumbing

Strainer	\$5.00
Trap	\$10.00
Spout	\$35.00
Sprayer Kit	\$25.00
Aerator	\$6.00

Exhaust Fan	Materials & Labor
Exhaust Fan Light Cover	\$15.00

Damage to Refrigerator

Charged by cost of materials plus labor.

Includes cost for door, door hinge, inner door, door shelf, freezer door, gaskets, dairy door, butter tray, ice cube trays, shelves, vegetable drawer, crisper cover, door shelf clip, light socket, light bulb, and other refrigerator components.

Door Handle	\$50.00 each
Dairy Door	\$20.00 each
Door Bars	\$20.00 each
Crisper Shelf	\$50.00 each
Ice Cube Trays	\$5.00 each

Damage to Stove

Charged by cost of materials plus labor.

Includes charge for stove-top, igniter, burner, burner grate, oven rack, burner and oven control knobs, door, door handle, broiler door, broiler handle, broiler pan, broiler drawer, etc.

Large Buner Pan on stove	\$6.00 each
Small Burner Pan on stove	\$4.00 each
Large Burner on stove	\$33.00 each
Small Burner on stove	\$20.00 each
Broiler Pan	\$20.00 each
Stove Hood Filter	\$10.00 each
Oven Rack	\$46.00 each

BATHROOM

Bathroom Light Cover	\$15.00	Medicine Cabinet	\$75.00
Medicine Cabinet Mirror	30.00	Medicine Cab. Shelf...	10.00
Toilet Bowl.....	75.00	Toilet Tank.....	50.00

Toilet Tank Cover.....	35.00	Toilet Seat	23.00
Toilet Handle	5.00	Vanity	100.00
Vanity Door	25.00	Sink	100.00
Faucet	65.00	Faucet Handle.....	10.00
Faucet Assembly.....	9.00	Pop-up	3.00
Trap	5.00	Shower Head	8.00
Shower Curtain Rod	5.00	Tub Handle	4.00
Tub Spout.....	10.00	Tub Stopper	3.00
Towel Bar	5.00	Towel Bar Holder	5.00
Toilet Paper Rod	5.00	Toilet Paper Holder.....	3.00
Toothbrush/tumbler Holder.....	3.00	Soap Dish	5.00

DOORSTOP	\$4.00
DOORKNOB	\$15.00
COAT HOOK	\$3.00
CLOSET ROD	\$2.00 per foot
Closet Rod Holders	\$4.00 per holder

HANDRAILS

Exterior Railing	\$25.00
Interior Railing	\$2.00 per ft
Baluster	\$5.00 each
Tread	\$10.00 per tread
Bracket	\$4.00 per bracket
Handrail Clamp	\$5.00 each

THIS DAMAGE CHARGE LISTING IS SUBJECT TO CHANGE BASED ON FLUCTUATING COSTS FOR MATERIALS. CURRENTLY THE LABOR RATE IS BASED ON \$35 PER HOUR. NORMAL WEAR AND TEAR BASED ON MANAGEMENT'S ASSESSMENT WILL NOT BE CHARGED TO THE RESIDENT. WHEN DAMAGES OCCUR THAT NEED REPAIR OR REPLACEMENT DUE TO NEGLIGENCE, CARELESSNESS OR EXCESSIVE WEAR AND TEAR BY THE RESIDENT HOUSEHOLD, CHARGES WILL BE ASSESSED BASED ON THIS CHARGE LISTING. OTHER WORK ITEMS NOT MENTIONED ON THIS SCHEDULE WILL BE CHARGED TO THE RESIDENT HOUSEHOLD BASED ON THE ACTUAL COST OF LABOR AND MATERIALS AT THAT TIME.

Resident Acknowledgement Form

I have read, received a copy, and understand the purpose of the ***Damage/Charge Listing*** when maintenance repairs or replacement is needed due to Resident Household negligence and carelessness.

Other charges for consumable goods (items that are purchased, used up, and need regular replacement) such as light bulbs will be charged to the resident based on this charge listing.

Tenant Signature

Date

Tenant Signature

Date